

Date: August 12, 2016

Time: 9:00 am

Place: Room 204

Attendees: Julie Clifford, Tom Franklin, Victoria Robillard, Stephanie Dieringer, Bree Karlin, Dan Dudzik, Dan Pund, Taylor Shipman, Joe Ronningen, Michelle Schmidt, Elizabeth Briere, Lori Hogue, Danette Bristle, Janet Cruz, Jenna Felish, Jann Woods

Absent: Tim Montbriand, Kevin Smith, Lori Howell, Pamela Galovich

HLC Review – Danette Bristle

In preparation for the upcoming HLC Meeting February 7, 2016, review of the college's Mission, Vision and Values Mission Statement can be found in the Policies and Procedures Manual and on the MCC Home Page by clicking the "About" tab and scrolling down to Mission, Goals, Value & Vision link. The Mission Statement should drive what you do, and the decisions that you make. The mission of Mohave Community College is to be a learning-centered institution, serving all constituencies, inspiring excellence through innovation and empowering students to succeed. Ms. Bristle discussed the Strategic Plan and the campus deans plan initiative.

New Business – Jann Woods

Kayla Dawson is no longer with MCC; she recently accepted the position of Registrar at Telesis Charter School. She was recognized for organizing the Student Recognition Dinner; she will be missed.

The Calendar of Events will now be communicated electronically; no longer on the whiteboard outside of Administration Office. Will be emailed on a weekly basis.

More Information Systems to go electronic as well. Including monitors to replace bulletin boards. Used for College & Campus Information; Student Services Information, not program information. 3 kiosks on campus will still be used as well.

Rotary Club has \$3000 need based scholarships available for students in the Allied Health and CTE Programs. Application deadline is October 1, 2016 for Spring Semester. Must do FASFA first; scholarship application is on line.

FASFA for 2017-18 school year can be completed for 17/18 as early as October 2016

Campus Events:

8/16/16 – Pokémon Go. College wide, 3 campuses simultaneously.

8/22/16 – Classes Start

Facilities – Joe Ronningen

- Building 200 renovations nearing completion. Flooring is done. Lighting, trim work and color to be completed soon.
- New campus signage on order – New door decal design and campus map signs due this week

Student Services – Bree Karlin

- Placement guide has been update, Math score of 30 now places students into TRM-090
- Student Services Office will not be open to foot traffic on Saturdays in August; but there will be Phone Advising available from 9:00am-3:00pm
- SST Staffing level – 1 SST & Advisor currently. Recruiter Victoria Robillard and Advisors from NCK/Call Center have been assisting on heavy traffic days.
- Testing Center will be moving back into the 200 Building effective today (8/9/16)

Instruction – Dr. Stephanie Dieringer

- New Faculty member Dr. Anthony Aragon in Science
- Currently interviewing for the HVAC position
- Faculty Orientation Dinner Aug 10
- Dean of Instruction & Associate Deans will be looking at enrollment figures starting the week of August 15, 2016 to determine what classes will be cancelled or changed to 12 week format

Community Education – Janet Cruz

- Non-credit classes now have new designations
- Jason Gee will post classes on line as they become available. A master list of all Community Education Classes had to be compiled by coordinators from all 3 campuses.

IT Dept. – Dan Dudzik

- 2 new staff on NCK campus; Russell Isrow and Suzanne McClintock. Now fully staffed
- New IT Service Desk Ticket System covers both IT and Maintenance issues; School Dude is not in use anymore. When reporting issues to Maintenance; if there is a critical issue please e-mail Joe R.
- IT is working toward assigned printer in the 500 Building. Be aware of where you are printing; perhaps signage is necessary in classrooms.

PTA – Liz Briere

- New class to start in August is full
- Previous class will be returning from Clinicals. All but 2 of these students have already found employment

Surgical Tech – Michelle Schmidt

- Orientation for new students set for this morning. Meeting with students and their families to impress upon them the workload required to complete this program
- Michelle is running for Arizona State Board for AST. October elections; changes are being made. 12 states now require that Surgery Technologists must be certified to work in the OR, AZ is not one of them at this time.

MEA Program – Lori Hogue

- NCK Faculty changes Melody Redmond is no longer there out. New staff Candy Lutz has been Associate Faculty for 5 years at NCK

Recruitment – Victoria Robillard

- MCC Mondays at the high school – Promotional table set up in the lunchroom at the high school every Monday
- Recruiter was at the high school 2 weeks ago for Registration Week; at Open House last week
- Early Start Scholarships now cover up to 10 credits; Jump Start scholarship no longer exists. Incoming high school juniors are now required to take STU-103; Incoming Seniors are not required to take it at this time. Early Start applications are on line under the Student Tab in JICS Account.
- Summer Bridge Program – STU-103 and PSY 101. 21 students started the program, 17 completed. Average grade was 77

NAU – Tom Franklin

- Teacher Education program leads to Bachelor of Science in Elementary Education
- 13 3rd Semester students; 10 new incoming students. Figures are for all 3 MCC southern campuses combined.

Student Success Center – Taylor Shipman

- In the process of putting together Tutor Schedules
- Working with Trish on changes requested by Dr. Kearns. Wants SSC Coordinators to visit all TRE and TRM on ground classes; call all on line students to inform them of services provided.
- No BACK TO SCHOOL BASH scheduled at this time; waiting for SAC election of officers to take place.
- Dr. Kearns would like a Student Success Center Open House. Discussion of bringing clubs on campus together; perhaps Welcome Week.
- In need of tutors for SSC. Suggestion was made to reach out to ASU students or members of the community. Currently have 1 Math and 1 English tutor arranged. Interested parties would need to submit a letter of recommendation with qualifications and level up to which they can tutor in any particular subject area. Science and Math are primary areas of need; but will take all interested parties
- Before reaching out to general community Dr. Stephanie Dieringer wants to talk to Rose
- Dr. Paula Norby had suggested in the past that Post Graduates may be able to tutor in the Allied Health Programs. Had been discussed in Director's Meeting in the past.

Pre-College Studies – Jenna Felish

- New Student Orientation taking place this week.
- Currently have 12 GED students
- ELA currently 1 class
- No central director at this time. Campus based at this point

Student Activity Council

- Proposed scholarship for SAC officers was not approved

Community Outreach – Dan Pund

- Meeting set up with ASU Community Outreach Coordinator to discuss intermural sports options. Currently have basketball and volleyball; ultimate Frisbee is being discussed

Meeting was adjourned at 10:00 am.