

## Billing

Students that have an outstanding debt to the college will be billed in a three month billing cycle. MCC's billing cycle starts after the add/drop period for 15 week courses. A student will receive a copy of their student account and the amount owed at the beginning of month one and two in the billing cycle. On the third month, the student will receive a *"pre-collect"* letter from MCC's national collection agency giving the student one last attempt to clear their account and bring it to a zero balance. If, after the third month, the student still shows an outstanding amount due, the student's account will be termed delinquent and as accepted, upon registering, by the student, in the *"Obligations Terms and Conditions"* agreement, turned over to a collection agency, attorney and/ or credit bureau. The student will be held responsible for collection costs, including any fees charged by the collection agency and attorney's fees in addition to their outstanding balance.

Any students owing money to the college will be placed on an Accounts Receivable hold (AR Hold). An AR hold blocks a student from accessing his/her account on the Web. The student will also not be able to receive grades, transcripts, certificates, diplomas, etc. An AR hold blocks a student from withdrawing from classes; it also blocks a student from adding or dropping classes in the current semester and enrolling in classes in future semesters. In order to remove the AR hold, a student's account must be paid in full. For more information, contact the MCC Bursar's office.